

Section A: Information about Members of Your Household – All Programs

Complete the following for all of the members of your household. If you reside in a nursing facility, facility for the mentally impaired, adult foster care, or continuing care retirement communities, also include information about your spouse who does not live with you.

Persons 1-5

	Head of Household	Person 2	Person 3	Person 4	Person 5
First Name					
Middle Name					
Last Name					
That person's relationship to you	Self				
Check (✓) to apply for the following programs					
Food Stamps					
Medical Assistance					
Temporary Aid to Needy Families (TANF)					
Medicare Savings Program (MSP)					
Social Security Number					
Date of Birth					
Gender					
Are you Hispanic or Latino?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is your race? (Select one or more)	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White
Marital status*					
U.S. Citizen	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Texas resident	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Last Name of Child's Father					
First Name of Child's Father					
Child's Father is	<input type="checkbox"/> In Home <input type="checkbox"/> Out of Home <input type="checkbox"/> Deceased	<input type="checkbox"/> In Home <input type="checkbox"/> Out of Home <input type="checkbox"/> Deceased	<input type="checkbox"/> In Home <input type="checkbox"/> Out of Home <input type="checkbox"/> Deceased	<input type="checkbox"/> In Home <input type="checkbox"/> Out of Home <input type="checkbox"/> Deceased	<input type="checkbox"/> In Home <input type="checkbox"/> Out of Home <input type="checkbox"/> Deceased
Child's Father's Social Security Number					
Child's Father's Date of Birth					
Last Name of Child's Mother					
First Name of Child's Mother					
Maiden Name of Child's Mother					
Child's Mother is	<input type="checkbox"/> In Home <input type="checkbox"/> Out of Home <input type="checkbox"/> Deceased	<input type="checkbox"/> In Home <input type="checkbox"/> Out of Home <input type="checkbox"/> Deceased	<input type="checkbox"/> In Home <input type="checkbox"/> Out of Home <input type="checkbox"/> Deceased	<input type="checkbox"/> In Home <input type="checkbox"/> Out of Home <input type="checkbox"/> Deceased	<input type="checkbox"/> In Home <input type="checkbox"/> Out of Home <input type="checkbox"/> Deceased
Child's Mother's Social Security Number					
Child's Mother's Date of Birth					

* Marital status = Married, Single, Divorced, Separated, Widowed

Applicant Initials:

Applicant SSN:

Section B: Telephone Interview for TANF, Food Stamps, and Medicaid for Caretakers of minor children. If any of the reasons below apply to you, you may request a telephone or a face-to-face interview in your home. Check any of the following that apply and, list the phone number where you can be reached: (_____) _____.

- I live more than 30 miles away from the local HHSC Benefit Office.
- I cannot come to the local HHSC Benefit Office because of bad weather.
- My work or training schedule conflicts with the local HHSC Benefit Office hours.
- I (and my household) is (are) elderly or disabled with no earned income.
- I am ill.
- I do not have transportation.
- I am a victim of family violence.
- I must take care of a household member.

Section C: General Information All Programs

1. What is the primary language spoken in your household? _____
2. We can provide an interpreter at no cost to you. If you need an interpreter indicate the type below:
 Spanish Vietnamese American Sign Language (ASL) Other _____
3. Yes No Is anyone in your household disabled?
If yes, who: _____
4. Yes No Does anyone in your household receive TANF, Food Stamps, or Medicaid from another state?
If yes, who: _____ State: _____ Month last received: _____
5. Yes No Do you have a physical or mental condition that requires special accommodations?
If yes, what: _____

Military Service for you or a family member

6. a. Yes No **Are you or your spouse an active duty member of the United States Armed Forces, Reserves, or National Guard or of the State Military Forces?**
If yes, provide the name of that person: _____
- b. Yes No **Are you or your spouse a veteran? If yes, provide the VA Claim Number:** _____
- c. Yes No **Do you have a parent, spouse, or deceased child who was a veteran?**
If yes, provide the name of that person: _____
Start date and end dates of service: _____
7. Yes No Has anyone in your household ever received Supplemental Security Income (SSI)?
If yes, who: _____
8. Yes No If you are in a nursing facility, do you intend to return to your own home or stay in the facility for less than six months?
9. Yes No If you are not living in your own home, do you intend to return to your own home?
If yes, what is the date you expect to return to that home? _____
 Yes No If yes, is anyone living in that home while you are not living there?

Food Stamps and TANF Only

10. Yes No Is anyone in your household fleeing from any law enforcement agency on any felony charges, or in violation of probation or parole according to a court?
If yes, who: _____
11. Yes No Has anyone in your household had a felony conviction for conduct occurring on or after August 22, 1996, involving the possession, use, or distribution of a controlled substance?
If yes, who: _____
12. Yes No Is there anyone in your household who is living in a group home, homeless shelter, drug treatment center, shelter for battered women, or other institution? If yes, who: _____
Type Institution: _____ Institution Name: _____
13. Yes No Are you or anyone in your household disqualified from participating in the TANF or Food Stamp Program?

TANF Only

14. Yes No Are you applying for One Time Temporary Assistance for Needy Families (OTTANF)? OTTANF provides a one-time lump sum cash payment for families in crisis.
15. Yes No Would you like to request a One Time TANF Grandparent Payment? This is a special payment given to a grandparent who meets certain qualifications and cares for a child receiving TANF.

Applicant Initials:

Applicant SSN:



Section D: Citizenship Status -- All Programs

1. Identify Non-US Citizens

<i>List anyone in your household who is not a United States citizen.</i>					
Name (last, first, middle name)	Date entered the US	From which country?	Registered?	Alien Registration Number	Refugee
			<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No

2. Yes No If anyone in your household is a refugee or legally admitted alien, do they have a sponsor?

If yes, provide the name of the sponsor. _____

Section E: Education

Food Stamps, Medical Assistance, TANF

<i>List anyone in your household under age 60 who IS in school.</i>					
Name of student (last, first, middle name)	Name of school	Current grade	Type of school *	Part time or full time	Expected graduation date
				<input type="checkbox"/> Part <input type="checkbox"/> Full	
				<input type="checkbox"/> Part <input type="checkbox"/> Full	
				<input type="checkbox"/> Part <input type="checkbox"/> Full	
				<input type="checkbox"/> Part <input type="checkbox"/> Full	
				<input type="checkbox"/> Part <input type="checkbox"/> Full	

* Grades 1-12, technical / vocational, college

Section F: Medical Coverage - All Programs

1. Yes No Is anyone in your household receiving Medicare?

If yes, who: _____ Medicare #: _____ Medicare premium paid \$ _____

Part A: Yes No Part B: Yes No Part D: Yes No

If yes, who: _____ Medicare #: _____ Medicare premium paid \$ _____

Part A: Yes No Part B: Yes No Part D: Yes No

2. Yes No Does anyone in your household need assistance in one of the following settings?

- Nursing Facility Continuing Care Retirement Communities State school
- ICF/MR (Group facility for persons with mental retardation) State Hospital

If yes, who:	Name / address of institution:	Admission date:

3. Yes No Does anyone in your household currently have medical coverage other than Medicare or Medicaid? If yes, list below.

Name of person with coverage	Name of insurance carrier	Policy number	Premium amount	Coverage begin date	Coverage end date	Type of coverage

4. Yes No Does someone pay this premium for anyone listed in the above question?

Name of the person who pays the premium: _____

Applicant Initials:

Applicant SSN:

5. Yes No Does anyone in your household have any unpaid or reimbursable medical bills for the past three months?

If yes, who: _____

These questions do not affect your family's ability to get benefits. Your answers will be used to better coordinate your family's health care:

6. Yes No Do the children applying for medical assistance travel with a parent or a family member who is a migrant farm worker?

7. Yes No Is a child in your household enrolled in the Department of State Health Services, Children with Special Health Care Needs program?

If yes, who: _____ Admission date: _____

Name / address of institution: _____

8. Yes No Is anyone in your household a member of a federally recognized tribe?

If yes, who: _____ What tribe? _____

Section G: Resources/Assets - All Programs

1. Yes No Does anyone in your household own or is buying a car, truck, boat, motorcycle or other vehicle? If so, list below.

Name of owner	Year	Make / Model	If jointly owned by someone outside the home, list name	Vehicle registered?	Used to transport a disabled person?	Amount owed	Monthly vehicle payment
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$

2. Yes No Does anyone in your household have assets? If so, list below. Include business assets.

Assets include, but are not limited to:

- Cash on hand
- Checking/Draft accounts
- Savings/Share accounts
- Cash or items in a safe deposit box
- Certificates of Deposit (CD)
- Money market accounts
- Savings bonds, stocks, mutual funds, or annuities
- Home, mobile home, other real estate
- Life insurance policy
- Pre-need burial contract
- Burial space/plot
- Tools/Equipment, livestock, or crops
- Oil, Gas, Mineral, Surface Rights
- Trust funds
- IRA, KEOGH, 401K, or deferred compensation accounts
- Mortgage, land contract, or other notes payable to anyone in the household
- Life estate
- Patient trust fund
- Tax shelter account
- Holiday club accounts

Asset	Name(s) on account, policy, deed, title (include joint ownership)	Name and address of bank, credit union, savings and loan, insurance company, cemetery, or funeral home.	Account number	Balance amount / value of asset / market value
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$

Applicant Initials: _____

Applicant SSN: _____



3. Medical Assistance

Yes No If you or your spouse own an annuity, is the state named the remainder beneficiary?

4. Medical Assistance, Medicare Savings Program, Community Care Only

Yes No Has anyone in your household closed any financial investments or bank accounts within the last five years?

5. All Programs

Yes No Has anyone in your household sold, traded, transferred or given away any money or any other property within the last five years?

Section H: Earned Income - All Programs

1. Yes No Did anyone in your household receive money from work during the last three months? If so, list below. Be sure to include money from training and self employment.

Name of person working or receiving money	Name/address of employer or source of income	Employer area code and phone number	Gross amount received (before deductions)	*How often paid?	Hours worked	Start date	Last payment date
		()	\$				
		()	\$				
		()	\$				
		()	\$				

Section I: Other Income - All Programs

1. Yes No Does anyone in your household have any other income? If so, list below.

Unearned income includes, but is not limited to:

- SSI / Social Security (RSDI)
- Child Support received
- Cash / Gifts / Loans
- Veteran's / Railroad retirement
- Unemployment / Workers' compensation
- Interest / Dividends
- Money from oil, gas, mineral rights
- Pensions / Retirement
- Civil service annuity / Military allotment
- Annuities / Payment from private insurance
- Utility Assistance
- Payments from a trust / Royalties
- Payment from promissory note
- Alimony
- Room and board
- Stipends
- Sick benefits
- Reparation payment
- Farm income / Rent received
- Home care for the elderly

Name of person receiving this money (If child support, list child)	Type or source of income	Person, company, or agency paying this money	Social Security / VA claim numbers	Amount received	*How often paid?	Date received
				\$		
				\$		
				\$		
				\$		
				\$		

Applicant Initials:

Applicant SSN:

2. Yes No Does anyone in your household have a pending application for Social Security, SSI, or Unemployment Compensation Benefits?

If yes, who: _____ Type of Benefit: _____

who: _____ Type of Benefit: _____

Section J: Expenses

1. All Programs

Yes No **Does anyone in your household have any dependent care expenses? If so, list below.**

- Child care expenses that anyone in your household pays so that person can work, look for work, go to school, or receive training.
- Court ordered child support payments that anyone in your household pays for a child outside of the home.
- Alimony payments that anyone in your household pays.
- Dependent care for disabled/incapacitated adult that anyone in your household pays.
- Cost of transportation to and from day care that anyone in your household pays.

Type of expense	Who is paying this expense?	Who is obligated to pay this expense?	* Amount and how often paid?	Payment date	Name, address, and phone number of person you pay	For court ordered child support only, name of child for whom support is paid (provide copy of court order)
			\$			
			\$			
			\$			

* Daily, weekly, every two weeks, semi-monthly, monthly, quarterly, semi-annually, annually, or one time only

2. Food Stamps, Medical Assistance, Medicare Savings Program, Community Care

Yes No **Does anyone in your household have any shelter or utility expenses? If so, list below. Shelter expenses apply to the home you live in and/or your home you do not currently occupy but you intend to return to.**

- Rent
- Taxes on home
- Coal/Wood
- Electricity
- House payment
- Insurance on home
- Fuel oil or kerosene
- Trash removal
- Mandatory home owner fees
- Natural gas or propane
- Water/Sewer
- Phone

Type of expense	Who is obligated to pay this expense?	Monthly/Yearly amount	Paid to who (include name, address, and phone number)?	Do you share expense?	Name of person sharing expense
		\$		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		\$		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		\$		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		\$		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		\$		<input type="checkbox"/> Yes <input type="checkbox"/> No	

3. Yes No Are any of the utility expenses used for heating or cooling (excluding cooling by fan only)?

4. Yes No Does someone provide shelter to anyone in the household at no cost?

Applicant Initials: _____

Applicant SSN: _____



5. Food Stamps and Medical Assistance Only

<input type="checkbox"/> Yes <input type="checkbox"/> No <i>Does anyone over age 60 or disabled in your household pay medical expenses? If so, list below.</i>					
Name of person with bill(s)	*How often paid?	Payment amount	Who provided service?	Type of bill (doctor, hospital, prescriptions, etc.)	Date of service
		Total owed			
		\$ _____			
		\$ _____			
		\$ _____			
		\$ _____			

* Daily, weekly, every two weeks, semi-monthly, monthly, quarterly, semi-annually, annually, or one time only

Section K: Voter Registration

Applying to register or declining to register to vote does not affect the amount of assistance that this agency provides. If you decline to register to vote, this decision will remain confidential and will only be used for voter registration purposes. If you believe that someone has interfered with your right to register to vote, to decline to register to vote, or your right to privacy in deciding whether to register; you may file a complaint with the Elections Division of the Secretary of State, P. O. Box 12060, Austin, TX 78711.

If you would like help with filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private and put it in the mail yourself. If you do not check the box below, you will be considered to have decided not to register to vote at this time.

If you are not registered to vote where you live now, would you like to apply to register to vote today?

Yes No Already Registered

Help Completing Form

If someone helped in completing this form, please, give his/her name.

Name: _____ Phone:(_____) _____

Address: _____

Legal Guardian

Yes No Does anyone in your household have a legal guardian? If yes, provide the following information about that person.

Name of person: _____	Name of person: _____
Name of guardian: _____	Name of guardian: _____
Guardian Address _____	Guardian Address: _____
Guardian Phone: _____	Guardian Phone: _____

Designation of Authorized Representative (Optional)

As the applicant or a person with legal authority to act for the applicant, I authorize, _____, (name)

_____, and (_____) _____, to represent the applicant who is (address) (phone)

applying for benefits in providing and receiving information in connection with the application, and in taking any other action to complete the application process (including any appeal). If the applicant is found eligible, I further authorize the following person to continue to represent the applicant in relation to the receipt of benefits, including reporting changes.

Applicant Initials:

Applicant SSN:

STATEMENT OF UNDERSTANDING - Your signature below acknowledges the following:

Reporting Changes: I agree to report, within 10 days, all changes that may affect my eligibility.

Information we have about you: I understand, with a few exceptions, that I have the right to request and to know about information that the Texas Health and Human Services Commission (HHSC) obtains about me. I understand that upon request, you are entitled to receive and review the information. I also have the right to ask HHSC to correct information that is determined to be incorrect. (Government Code Sections 552.021, 552.023, 559.004).

By applying for TANF: Federal law and state law provide that the legal rights to child support and spousal maintenance must be assigned to the State of Texas for all persons receiving cash assistance. I understand that this means that while I receive or anyone on my application receives cash assistance, the State has the right to keep support or spousal maintenance collections, including collections for support or spousal maintenance that was owed before cash assistance was paid. I understand that when I and the persons on my application stop receiving cash assistance that the State may still keep certain collections received for support or spousal maintenance that were owed before and during the time I received Cash Assistance. The child support and spousal maintenance collections will be used to pay back the State for cash assistance paid to me or anyone on my application. I also understand that I have a right to claim Good Cause for non-cooperation with Child Support Enforcement if establishing or enforcing support would bring harm to me or any child in my custody. If I am a victim of family violence and think that collecting child support might endanger me or my children, I may not be required to cooperate with the child support requirement. I may claim Good Cause by telling my HHSC advisor (or designated representative) or Child Support worker the facts justifying Good Cause and signing the Claim of Good Cause at any time I am receiving cash assistance.

I understand that if I intentionally give wrong or misleading information, I could be prosecuted for a state or federal crime, found guilty or receive deferred adjudication, be sentenced to community supervision or up to 10 years in prison, be required to repay benefits, and be permanently disqualified from receiving TANF. I understand that if I commit an intentional program violation I will be disqualified from receiving financial assistance for up to 12 months for the first violation, and permanently for a second violation.

By applying for Medicaid: I understand that to the maximum extent allowed by state and federal law, HHSC will keep any medical payments made by other health insurance and any cash medical support collected for me or my child by the Office of the Attorney General (OAG). I understand that the filing of this application and the acceptance of Medicaid benefits results in the automatic assignment to HHSC of any right any recipient has to any third-party recovery. I agree to fully cooperate with HHSC in recovery of these funds.

I agree to authorize each provider of Medicaid services to release any medical or other information about me or my eligible family members in order for providers to be paid by Medicaid.

I understand that by applying for Medicaid for my child, I agree to give information about any parent who is not living with the child. If my child and I receive Medicaid, my case will be referred to the Office of the Attorney General for child support services. If only my child receives Medicaid, I understand that a referral to the OAG for child support services is voluntary. If my case is referred to the Office of the Attorney General, I agree to cooperate in establishing paternity and support for my child.

I acknowledge that if I give wrong or misleading information or let someone else use my Medical Card Identification Form, I could be prosecuted and/or be required to pay back to the State or Federal Government any benefits issued incorrectly.

By applying for the Food Stamp Program: I acknowledge that any member of my household who breaks the following rules may not get Food Stamps benefits for one year for the first offense, two years for the second offense, or permanently for the third offense; may be fined up to \$250,000 or jailed up to 20 years, or both; may be barred from the Food Stamp program as ordered by the court; may lose deductions; and may be prosecuted under other state or federal laws:

- Making false or misleading statements, orally or in writing, or hiding information to get benefits the household should not get.
- Using or having in your possession improperly obtained Food Stamp benefits, Lone Star Card(s), or other program access device(s).
- Trading or selling Food Stamp benefits, Lone Star Card(s), or other program access device(s)

Verification: I understand that information I provide in connection with this application may be verified by HHSC and other state and federal agencies. My signature below authorizes release of this information and indicates that I agree that this information may be used to determine if the people in my household qualify for benefits.

Important Information You Should Know Before You Apply:

Annuities: You must disclose if you and/or your spouse have an interest in an annuity or similar instrument. If you are determined eligible for Medicaid, the state becomes the remainder beneficiary of the instrument.

Medicaid Estate Recovery Program Statement: I understand that my estate may be required to repay the cost of certain long-term care services and any related hospital and prescription drug services after my death unless my situation or family meets certain exceptions. (For questions about estate recovery, call 1-800-458-9858 or e-mail: merp@dads.state.tx.us)

Immigration: You will be asked to provide information about the citizenship or immigration status for all persons (including yourself) for whom you want assistance. If any of these persons do not want to give us information about his/her citizenship or immigration status, he/she will not be eligible for benefits. Other family or household members may still receive benefits, if they are otherwise eligible. You can apply for and get benefits for eligible household members even if your household includes other members who are not eligible because of immigration status. For example, immigrant parents may apply for benefits for their U.S. citizen or qualified legal immigrant children, even though the parents may not qualify for benefits. You will not have to provide immigration status information or documents for any household members who are not eligible because of immigration status and who are not asking for benefits. If you or members of your household use the Medicaid, Children's Health Insurance Program (CHIP), or Food Stamps program, it will not affect you or your household members' immigration status. Also, it will not affect you or your household members' ability to get a green card. The exception is if you receive long-term institutional care, such as nursing home care. The use of TANF might create problems with getting a green card, especially if the benefits are your household's only income. Talk to any agency that helps immigrants with legal questions before you apply. Refugees and persons granted asylum can use any benefits, including cash assistance; without hurting their chances of getting a green card or U.S. citizenship.

Race/Ethnicity and Gender: You will be asked to provide information about the race/ethnic background and gender of yourself and all persons for whom you want assistance. This information is voluntarily given and is used to make sure that benefits are provided without regard to race, color, gender, or national origin. It will not affect the household's eligibility or benefit amount.

Health and Hospitalization Information: According to state law a recipient of Medicaid automatically gives HHSC his or her right to financial recovery from personal health insurance, other recovery sources and money received as a result of personal injuries, to the extent HHSC has paid for medical services. This allows HHSC to recover the costs of medical services paid by the Medicaid program. Any applicant or recipient who knowingly withholds information regarding any sources of payment for medical services violates state law.

Social Security Numbers: You will be asked to provide the Social Security numbers for all people, including yourself, for whom you want assistance. If any of these people do not have a Social Security number, we can help you apply for one. Providing or applying for a Social Security number is required as a condition of eligibility for benefits as required by Section 1137 of the Social Security Act. The authority for these requirements is as follows: for food stamp benefits, 7 C.F.R. 273.6; for TANF benefits, 45 C.F.R. 205.52; and for medical assistance benefits, 42 C.F.R. 435.910. We will not share your Social Security number with the Bureau of Citizenship and Immigration Services. You will not have to provide Social Security numbers for any family members who are not eligible because of immigration status and who are not asking for benefits. Social Security numbers are used to verify eligibility, to conduct computer matching with other agencies (such as the Texas Workforce Commission, the Social Security Administration, the Internal Revenue Service and credit reporting agencies) and other matching sources, and to recover benefits you were not entitled to receive. We may share Social Security numbers with phone and electric companies to help them determine if you qualify for a reduction in your bills or with others to help you receive benefits based on need.

Discrimination: In accordance with Federal law and U.S. Department of Agriculture (USDA) and U.S. Department of Health and Human Services (HHS) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. Under the Food Stamp Act and USDA policy, discrimination is also prohibited on the basis of religion or political beliefs. If you feel you have been discriminated against, you may contact HHSC Civil Rights office by writing Texas Health and Human Services Commission, Civil Rights Office, 701 W. 51st St., Suite 104, Austin, TX 78751 or call (888) 388-6332 (voice), (512) 438-2960 (TDD), (877) 432-7232 (TTY), or (512) 438-5885 (fax). You may also file a complaint by contacting USDA or HHS. Write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TTY) Write HHS, Director, Office for Civil Rights, Room 506-F, 200 Independence Avenue, S.W., Washington, D.C. 20201 or call (202) 619-0403 (voice) or (202) 619-3257 (TTY). USDA and HHS are equal opportunity providers and employers.

I certify under penalty of perjury that the information I have provided on this application is true and complete to the best of my knowledge. If it is not, I may be subject to criminal prosecution.

Signature of Applicant or Authorized Representative

Date

Signature of person with legal authority to act for applicant (evidence must be provided)

Date

Phone Number of person with legal authority: (_____) _____

Signature of witness, if above is signed with an "X"

Date

Print Name of witness:



Applicant Initials:

Applicant SSN:

Other programs available to Texans:

Family Violence Program services are available to those who have been physically, emotionally or sexually abused by a partner, former partner, a family member or another person living in the home. Services include: 24-hour crisis hotline, 1-800-799-SAFE (7233) or TTY at 1-800-787-3224; 24-hour shelter; emergency medical care; counseling; emergency transportation; legal assistance; information about educational arrangements for children; and job training and information about employment opportunities.

Family Planning Program services are available to low-income Texans who are of child-bearing age. The cost of services depends on the individual's income and can range from free to low cost. Services include: complete health checkup, including health history review and physical exam; medical followup visits and birth control supplies; referrals for prenatal care and other health care; birth control approved by the Federal Drug Administration; and health education. To find a clinic near you, call 2-1-1.

Adult Education and Family Literacy Program helps adults and out-of-school youths learn to read and write English; earn a high school diploma or GED and get the skills for a job or to advance their careers. For more information, call 1-800-441-READ (7323).

Alcohol and Drug Abuse Prevention Program provides crisis counseling and prevention resources to Texas communities. For more information about substance abuse services near you, call 1-877-9-NO DRUG (1-877-966-3784).

Texas Workforce Network operates centers around the state to help people who are seeking work. Services include job placement, assistance with resume and application preparation, access to computers, printers, copiers and help with workforce necessities like childcare, transportation or other job-related expenses. To find a Texas Workforce Center near you, call 2-1-1.

Women, Infants and Children (WIC) Nutrition Program helps low-income pregnant women, new mothers and young children eat well, learn about nutrition and stay healthy. Services include nutrition classes, healthy foods (such as milk, infant formula and juice) and immunizations. For information, call 1-800-942-3678.

Applicant SSN: _____ Applicant Initials: _____

Documents To Send With Your Application

Food Stamps	Temporary Assistance for Needy Families (TANF)	Medical Assistance	Medicaid for the Elderly and People with Disabilities	DOCUMENTS NEEDED TO SHOW PROOF
				Send documents that are check marked under the program(s) for which you are applying. You only need to send documents that apply to your situation. For example, if you are applying for food stamps, but do not have a bank account, we do not need bank statements.
✓	✓	✓	✓	Identity – Valid driver's license or Department of Public Safety ID card. Note: If you have a representative, your representative will need to provide proof of his or her identity, plus proof of your identity.
✓	✓	✓	✓	Social Security – Social Security card/statement from the Social Security Administration for each person.
	✓	✓	✓	Citizenship – U.S. passport, Certificate of Naturalization, U.S. birth certificate, hospital record of birth or Medicare card.
✓	✓	✓	✓	Qualified Alien/Eligible Non-Citizenship Status – Alien registration card, documentation from the Bureau for Citizenship and Immigration Services (formerly INS).
✓	✓	✓	✓	Legal Representative – Power of attorney, guardianship order, court order or similar court documents.
✓	✓	✓	✓	Earnings – Pay stubs, copy of checks, a statement from employer or self-employment records.
✓	✓	✓	✓	Social Security, Pension, Veterans Administration, Supplemental Security Income, Workers' Compensation or Unemployment Benefits – Award letter or pay stubs.
✓	✓	✓	✓	Child Support Obligations – Divorce decree, court order or copy of district clerk record.
✓	✓	✓	✓	Child Support Payment – Copy of district clerk record or letter from parent who pays showing any child support amounts and dates paid, including the person's name, address, telephone number, signature and date.
✓	✓	✓	✓	Loans, Gifts, Contributions – Promissory note, loan agreement, statement from person providing the money that includes the person's name, address, telephone number, signature and date.
✓	✓	✓	✓	Bank Accounts – Current statements for all accounts.
✓	✓	✓	✓	Stocks, Bonds, Trusts, Annuities – Trust agreement, annuity contract, stock certificate, bond instrument or current statements.
✓	✓	✓	✓	Real Estate, Oil, Gas, Mineral Rights – Current tax statements, division orders, deeds or royalty statements.
✓		✓	✓	Medical Expenses – Medical bills, receipts or statements from the provider.
	✓	✓	✓	Insurance Policies – Copies of life, burial and health insurance policies; statements from the insurance provider showing the current value. We may also need your spouse or ex-spouse's job-related health insurance information and policies
✓			✓	Rent/Mortgage – Copies of checks or check stubs, statement from mortgage lender or landlord. Also, if you rent your home, please provide the name, address and telephone number of your landlord.
✓			✓	Utilities – Your most recent utility bills showing your name and current address.
✓		✓		Dependent Care Expenses – Copies of check or check stubs showing when and how often you pay. Include a signed and dated statement from the person you pay showing that person's address and telephone number, as well as when and how often you pay.
✓		✓		Pregnancy – Medical records confirming the pregnancy, or call 2-1-1 and request Form H3037, Report of Pregnancy, or ask for more information about how you can provide proof.
	✓			Birth of Children – Legal birth certificate, hospital certificate or baptismal certificate. We also must have proof that the child lives with you, such as a signed statement from your landlord or a non-relative neighbor that includes his or her name, address and telephone number.
	✓			Child Immunizations – Provide immunization records or proof of immunizations for each TANF child under the age of six. If you believe you are exempt from this requirement because of your religious or conscientious beliefs, call 2-1-1 for the information we will need.

We will contact you if we need more information or if you need to take any action.

Call 2-1-1 if you have questions.



